

Lesson Plan Template for Planning Your First Lesson

Theme: _____ Date: _____

Instructions: Circle the basic skills in the first section. Your observer will give specific feedback on those skills. In subsequent sections, circle the activity or activities you will incorporate into your lesson. Then describe the activity in more detail in the space provided to the right.

Basic Skills	
(You should choose a basic skill or two with your observer in a pre-observation)	
☐ Skill #1: Lower the Affective Filter ☐ Skill #2: Make It Stick Like Mud ☐ Skill #3: The 80/20 Rule ☐ Skill #4: Body Language ☐ Skill #5: Improve Teacher Talk ☐ Skill #6: Scaffolding ☐ Skill #7: Notetaking ☐ Skill #8: Asking Questions ☐ Skill #9: Teach Learner Strategies ☐ Skill #10: Employ Warm Language ☐ Skill #11: Gauge the Energy in the Room ☐ Skill #12: Gauge Eyes and Body Language ☐ Skill #13: Willingness to Answer Questions When Prompted ☐ Skill #14: Desire to Share Information ☐ Skill #15: Willingness to Volunteer for an Assignment ☐ Skill #16: Length of contribution when invited to produce ☐ Skill #17: Desire to help others who may appear lost or uncertain about the material ☐ Skill #18: Student returns ☐ Skill #19: Recursion ☐ Skill #20: Scaffolding ☐ Skill #21: Recursive Scaffolding	
Anticipatory Set (Choose 1)	
☐ Activity #1: The Big Reveal ☐ Activity #2: Memory Magic ☐ Activity #3: Building Blocks (Interleaving) ☐ Activity #4: Once upon a Time ☐ Activity #5: Imagine This! ☐ Activity #6: A Picture Is Worth...a Word! ☐ Activity #7: The Easiest Most Basic Anticipatory Set Ever ☐ Activity #8: Picture Prompt ☐ Activity #9: Decoding Secret Messages ☐ Activity #10: Dress the Part ☐ Activity #12: I Like to Move It, Move It! ☐ Activity #13: Find the Mistake	<u>Describe the activity here:</u>

Clear Learning Objective Discussion (Choose 1)

- ☐ Activity #14: Make Your Objectives "SMART"
- ☐ Activity #15: Provide the "WHY"
- ☐ Activity #16: Engage in Objective Discussions
- ☐ Activity #17: Avoid Busy Work!
- ☐ Activity #18: Make It Meaningful
- ☐ Activity #19: Return to the CLO

Describe the activity here:

I do 

Teaching and Modeling
(Outline or describe your teacher-fronted instruction)

We do 

Guided Practice (Choose 1-3)

- ☐ Activity #20: Think Pair Square Share
- ☐ Activity #21: Interaction Lines
- ☐ Activity #22: Fishbowl (Circle Speaking)
- ☐ Activity #23: Magic Memory (Summarizing with a Twist)
- ☐ Activity #24: Find the Mistakes!
- ☐ Activity #25: Students Write the Quiz
- ☐ Activity # 26: Student Reteach
- ☐ Activity #27: Competition Time
- ☐ Activity #28: Cornell Notes Discussion (You Got What I Got?)
- ☐ Activity # 29: Group Flashcards
- ☐ Activity #30: Jigsaw
- ☐ Activity #31: Gallery Walk
- ☐ Activity #32: Free Write

Describe the activity here:

Check for Understanding (Choose 3-5)

- ☐ Activity #34: Thumbs Up, Thumbs Down
- ☐ Activity #35: Notes for the Teacher
- ☐ Activity #36: Five Fingers
- ☐ Activity #37: Tweet Me Up
- ☐ Activity #38: Visualize This!
- ☐ Activity #39: Challenge Question
- ☐ Activity #40: Rate Yourself
- ☐ Activity #41: Emoji Check-In
- ☐ Activity #42: Fast Lane/Slow Lane
- ☐ Activity #43: Mood Meter
- ☐ Activity #44: Traffic Light Cards

Describe the activity here:

☐ Activity #45: Gallery Walk ☐ Activity #46: Song or Rap Recap ☐ Activity #47: Mini conference ☐ Activity #48: Mystery Envelope ☐ Activity #49: Caption This ☐ Activity #50: Puzzle Pieces ☐ Activity #51: Exit Ticket Emoji Challenge ☐ Activity #52: Multiple-choice "Stress Free" Pop Quiz	
Adjust and Reteach (Choose 1)	
☐ Activity #53: Rephrase and Simplify ☐ Activity #54: Provide Additional Examples ☐ Activity #55: Use Visuals and Multimedia ☐ Activity #56: Elaboration/Activating Schema ☐ Activity #57: Peer Teaching ☐ Activity #58: Provide One-on-One Support ☐ Activity #59: Next-day Review	<u>Describe the activity here:</u>
You do  Independent Practice (Choose 1)	
☐ Activity #60: Tests p ☐ Activity #61: Compositions ☐ Activity #62: Presentations ☐ Activity #63: Create and Perform a Dialogue ☐ Activity #64: Dramatization ☐ Activity #65: Impromptu Speech ☐ Activity #66: Newsletter ☐ Activity #67: Interviews and Student Presentations ☐ Activity #68: Commercials/Advertisements ☐ Activity #69: Class Field Trip ☐ Activity #70: 5 Finger Exit Ticket ☐ Activity #71: The Wrong Answer Exit Ticket ☐ Activity #72: Single Question Brainstorm ☐ Activity #73: Rush of Facts Exit Ticket ☐ Activity #74: I Have So Many Feelings Exit Ticket	<u>Describe the activity here:</u>
Lesson Details/Materials Needed	Exit Ticket/Measure (this should be tied to your CLO)

Lesson Plan Template for Teachers

Theme: _____ Date: _____

Instructions: Please put the number of the activity you use next to the title of each element. Use the space provided to describe each activity or set of activities.

Anticipatory Set (#___)	
Clear Learning Objective Discussion (#___)	
I do 	Teaching and Modeling (#___)
We do 	Guided Practice (#___)

Check for Understanding (#___)	
Adjust and Reteach (#___)	
You do  Independent Practice (#___)	
Lesson Details/Materials Needed	Exit Ticket/Measure

Basic Skill(s) You wish to the Observer to Provide Feedback (no more than 3):

(# ___, # ___, # ___)

Expert Lesson Plan Template for Teachers

Theme: _____ Date: _____

Instructions: Please put the number of the activity you use next to the title of each element. Use the space provided to describe each activity or set of activities.

Anticipatory Set
Clear Learning Objective Discussion
Scaffolded Learning (Chunk 1)
Focus:
Teach/Model:
Guided Practice:
Check for Understanding:
Adjust/Reteach:
Scaffolded Learning (Chunk 2)
Focus:

Teach/Model:	
Guided Practice:	
Check for Understanding:	
Adjust/Reteach:	
Scaffolded Learning (Chunk 3)	
Focus:	
Teach/Model:	
Guided Practice:	
Check for Understanding:	
Adjust/Reteach:	
Lesson Details/Materials Needed	Exit Ticket/Measure

Lesson Plan Template for Evaluators

Theme: _____ Date: _____

Instructions for the Evaluator: As you observe the teacher, consider the questions provided as you provide notes to the teacher.

Anticipatory Set	
Does the anticipatory set lead to the CLO? Does the anticipatory set create interest in the new topic?	
Clear Learning Objective Discussion	
What will the students be learning? (specific) How will students show that they have learned? (measurable) Is the objective rigorous yet within reach? (attainable) Does the teacher explain the importance of the objective? (relevance) Is the objective able to be accomplished within the time allotted? (time-bound) Is the objective revisited throughout the lesson?	
I do  Teaching and Modeling	
Does the material demonstrate rigor? In the lesson plan, does the teacher outline the material learned? Does the teacher teach in manageable pieces/chunks?	

Is the content taught with effective teacher skill?	
Is there explicit, teacher-fronted instruction?	
We do  Guided Practice	
Are there opportunities for students to practice with the teacher? Does the teacher successfully work together with students to practice new concepts? Does the teacher give students a greater role in practice throughout the lesson?	
Check for Understanding	
How do you know students are understanding the material? Does the teacher use whole class strategies to check for understanding? Does the teacher use individual class strategies to check for understanding? Does the teacher use depth of knowledge questions to probe for real understanding?	
Adjust and Reteach	
Does the teacher clarify, elaborate, or simplify instruction at any point in the lesson? Does the teacher repeat instruction at any point in the lesson?	

Does the teacher use available resources to reteach (whiteboard, videos, textbook illustrations, peer discussion)? Does the teacher have a plan “B” when students don’t “get” information?	
You do  Independent Practice	
Do students appear ready for independent practice? Are learners on task and successfully completing the assignment? When students ask questions, are they probing more deeply (good) or do the questions demonstrate that instructions were unclear (bad)?	
Lesson Details/Materials Needed	Exit Ticket/Measure

Other comments:
